

**SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS
WILLIAMS UNIFORM COMPLAINT RIGHTS
NOTICE TO PARENTS/GUARDIANS/PUPILS/TEACHERS/STAFF**

Parents/Guardians/Pupils/Teachers/Staff:

Education Code 35186 requires that the following notice be posted in each classroom:

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home as defined in Education Code 60119.
2. School facilities must be clean, safe, and maintained in good repair as defined in Education Code 17002; and school restrooms must be cleaned, maintained, or kept open in accordance with Education Code 35292.5. Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
3. There should be no teacher vacancies or misassignments as defined in Education Code 35186(h) (2) and (3). Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester. Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential.
4. Pupils, including English learners, who have not passed one or both parts of the high school exit examination by the end of grade 12 are to be provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12 in accordance with Education Code 37254(d).***

****Note: Item #4 is for use by districts maintaining grades 10-12 that receive California High School Exit Examination intensive intervention funding. As amended by AB 347 (Ch. 526, Statutes of 2007), Education Code 35186 requires the following item to be included in notices posted in classrooms with pupils in grades 10-12 regarding intensive instruction and services for pupils who have completed grade 12 but have not passed the exit examination.*

If you feel we are not adequately meeting these requirements, you have the right to file a complaint with the principal of this school.

To file a complaint regarding the above matters, complaint forms can be obtained at the principal's office.

All complaints must be resolved within 30 days.

05/07/08

